

Rental Application

Prepared By: Virginia Lee Properties
511 N Meadow
Richmond, VA 23220

Printed on 4/12/2011

Application Information

Property:

Comments:

General Information

First Name:

Last Name:

Email:

SSN:

Phone Number:

Birth Date:

Drivers License # / State:

Total # of Occupants:

How did you hear about us?:

Property/Address Applying For:

Residence/Rental History

Address:

Landlord/Manager Name:

Monthly Rent:

Dates of Residency (From/To):

Reason for Leaving:

Landlord/Manager Phone:

Employment/Income History

Current Employer:

City:

Employer Phone:

Manager's Name:

Dates of Employment (From/To):

Monthly Gross Pay:

Occupation:

Additional Income (2nd job, student loans,
etc):

Are you a student?:

Have you ever been convicted of a felony? If
so, explain.:

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References

Name 1:

Name 2:

Phone 1:

Phone 2:

Emergency Contact

Emergency Contact Name:

Email:

Phone:

Co-Signer/Guarantor

Co-signer/Guarantor Name:

Address:

Email:

Phone:

seperate form for co-signer:

Comments

Applicant Comments:

Application Agreement

Agreement:

I understand that this is a routine application to establish credit, character, employment, and rental history. I also understand that this is NOT an agreement to rent and that all applications must be approved. I authorize verification of references given. Copies will be retained of driver's license and passport or visa, as applicable. I declare that the statements above are true and correct, and I agree that the landlord may terminate my agreement entered into in reliance on any misstatement made above.

Signature:
